

Healthcare Informatics Division (CHCS/AHLTA/Essentris/HAIMS Classes) ---1 Feb 15

Student Class Scheduling:

- You must sign up for **ALL** classes (including Test-Outs) using Self-Registration on SWANK Health.
<https://army.swankhealth.com/>
- SWANK account/password obtained through Education office.
- Select - Events – Month – Select Class from Calendar – View Detail - Register for class **OR**
- Select – Search – Title – (Type in Name of Class: EX...AHLTA/CHCS/Essentris/HAIMS) - Go – View Detail – Register for class
- Complete same as above to withdraw from classes.
 - Inclement Weather Delay: Classes as scheduled.
 - Inclement Weather Closure: No Classes.
 - Holidays/Training Holidays: No Classes.
 - Late Students: Classes begin promptly at the time scheduled, late students must re-schedule themselves for the appropriate class.
 - Test-Outs: CHCS Intro – for Ancillary staff (Lab, Rad,Pharm)/Read-Only Access. **All** other test-outs - for **experienced** users only when an account cannot be verified through CIS with the user’s previous duty station.
 - No walk-ins.

Classroom Training Calendar: All Classes are in Room 1540B

Monday	Tuesday	Wednesday	Thursday	Friday	
<u>CHCS</u> Medic/Healthcare Tech/LPN 1130-1600	<u>AHLTA</u> Medic/Healthcare Tech/LPN 0800-1600 <u>Pre-requisite:</u> CHCS	<u>Essentris</u> All Inpatient Staff 0800-1200	<u>AHLTA</u> Provider/RN 0800-1600 <u>Pre-requisite:</u> CHCS	<u>CHCS</u> Admin/MSA 0800-1030	
					<u>AHLTA</u> Admin/MSA 1030-1230 <u>Pre-requisite:</u> CHCS
		<u>CHCS</u> Provider/RN 1230-1500		<u>HAIMS</u> 1300-1430 <u>Pre-requisite:</u> AHLTA/CAC Card	
				<u>Test-Outs</u> 1430-1600	

Classroom Training Matrix:

JOB TITLE	CHCS CLASS	AHLTA CLASS (Pre-requisite - CHCS)	ESSENTRIS
CNA/Medic/LPN	Medic/HCT/LPN (Booking/ORE)	Medic/HCT/LPN	As Needed
RN	Provider/Nurse (ORE)	Provider/RN	As Needed
	Admin/MSA - (Booking)		
Provider (Credentialed)	Provider/Nurse - (ORE)	Provider/RN	As Needed
	Admin/MSA -(Booking)		
MSA – Front Desk Staff	Admin/MSA - (Booking)	Admin/MSA	As Needed
MSA – Emergency Room Only	Provider/Nurse - (ORE)	Admin/MSA	As Needed
Ancillary/Read-Only Access: (LAB, RAD, PHARM)	CHCS Intro - Test-Out	Admin/MSA or Provider/RN	As Needed

Advanced Classes: ESD training request @ 1-800-872-6482 or <https://esd.amedd.army.mil>

AUT – Secure Messaging – PCMH Dashboard – Dragon (Credentialed Providers Only)